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**PUBLIC NOTICE  
NOTICE OF INTENTION TO ADOPT PROPOSED NEW USER FEE BY-LAW**

**TAKE NOTICE THAT** the Council of The Corporation of the Township of Coleman intends to adopt a proposed new User Fee By-Law for services provided by the municipality, at its meeting to be held on Monday, February 5, 2018.

**DATE:** Monday, February 5, 2018  
**TIME:** 6:00 p.m.  
**LOCATION:** Council Chambers, 937907 Marsh Bay Road, Coleman Ontario P0J 1C0

Any person or agency may attend the Public Meeting and/or make verbal or written comments regarding the proposed amendments to the User Fees and Charges By-law. Interested persons who wish to submit written information for the Agenda prior to the meeting, may do so by forwarding same to the undersigned no later than 4:00 p.m. on Wednesday, January 31, 2018. A copy of the proposed User Fees and Charges By-law is available for review online, or at the municipal office during regular business hours.

Contact: Logan Belanger, Chief Administrative Officer  
Township of Coleman  
937907 Marsh Bay Road, Coleman Township, ON P0J 1C0  
Tel: 705-679-8833  
Fax: 705-679-8300  
Email: [toc@ontera.net](mailto:toc@ontera.net)

Notice Dated: January 5, 2018

**The Corporation of the Township of Coleman**

**By-law 18-\_\_\_**

**Being a by-law to impose fees and charges as required under The Municipal Act, 2001 for the Corporation of the Township of Coleman**

**Whereas** section 391 of the Municipal Act, 2001 authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities and for the use of property including property under its control; and

**Whereas** section 398 of the Municipal Act, 2001 provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality; and

**Whereas** subsection 398 (2) of the Municipal Act, 2001 provides that the treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll and collect them in the same manner as municipal taxes; and

**Whereas** the Council of the Township of Coleman deems it expedient to pass a by-law to adopt fees and charges for services or activities provided or done by or on behalf of the municipality and also deems it expedient to establish and maintain a public list with respect to the fees and charges of its services and activities; and

**Whereas** Council of the Corporation of the Township of Coleman considered staff report no. 2017-12-01 to update the Township of Coleman's existing User Fee By-law no. 03-11 and associated amendments, and directed staff to proceed with the public notification procedures; and

**Whereas** Council of the Township of Coleman held a public meeting pursuant to the Municipal Act, 2001, Reg. 244/02 - s. 12 (6) (a) with respect to Wastewater, and Reg. 244/02 - s. 13 (6) (a), with respect to Fire Purposes, prior to passing a by-law imposing a fee or charges, including notification elements; and

**Now therefore**, the Council of the Corporation of the Township of Coleman hereby enacts as follows:

1. **That** Schedule "A" attached hereto and forming part of this By-Law be and is hereby adopted as the Fees and Charges for the Township of Coleman;
2. **That** the Fees and Charges Schedule attached hereto and forming part of this By-law may be amended from time-to-time by Council resolution;
3. **That** in the event any fee or charge becomes a debt of the municipality the Treasurer shall hereby add the fees and charges to the tax roll of the municipality and will be collected in the same manner as municipal taxes;
4. **That** applicable taxes will be added to the fees where required;
5. **That** the rate of 1.25% per month shall be used to calculate interest on unpaid fees and charges;
6. **That** any the previous Fees and Charges by-law numbers 03-11, 06-17, 09-30, and 13-12 are hereby repealed.
7. **That** the CAO of the Township of Coleman is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modifications or corrections do not alter the intent of the by-law or its associated schedule; and
8. **That** this by-law shall become effective upon the date of final passing thereof.

Taken as read a first and second time this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2018.

Read a third time and finally passed this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2018.

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Mayor – Dan Cleroux

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CAO – Logan Belanger



Schedule A to

**By-law No.: 18-\_\_\_\_\_**

**Being a by-law to impose fees and charges as required under The Municipal  
Act, 2001 for the Corporation of the Township of Coleman**

## Township of Coleman User Fees

### Environmental Services

Water Rates	Fees
Delivery Charge (Flat Rate)	Per associated by-law, as amended (13-11)
Admin Charge (Flat Rate)	Per associated by-law, as amended (13-11)
Usage Rate/ Cubic Meter	Per associated by-law, as amended (13-11)
Reserve Fund (Flat Rate)	Per associated by-law, as amended (13-11)
Debt Charge, if applicable (Flat Rate)	Per associated by-law, as amended (13-11)

Sewer Rates	Fees
Refinery Town-site	\$12.00 per month per household

Service Rates	Fees
New Water Connection Fee	Per associated by-law, as amended (10-27)
Change of Occupancy/Account Set-Up	Per associated by-law, as amended (10-27)
Late Payment	Per associated by-law, as amended (10-27)
Disconnection/ Reconnection	Per associated by-law, as amended (10-27)
Temporary Removal and reinstallation	Per associated by-law, as amended (10-27)
Install Water Meter and Remote Read Out Unit	Per associated by-law, as amended (10-27)
Repair Damaged Water Meter	Per associated by-law, as amended (10-27)
Meter Checked for Accuracy at Customers Request and found to be accurate	Per associated by-law, as amended (10-27)
Repair, Maintenance, Replacement or Renewal of private water service from Property Line to Building, at customer request	Per associated by-law, as amended (10-27)

Waste Site Rates	Fees
Tipping Fees	Per associated by-law, as amended (13-43)
Tires	Per associated by-law, as amended (13-43)
Gate Opening Fee (when waste site is closed to the public)	Minimum \$50.00 per request, to a maximum of full cost recovery

### Protection to Persons Charges

Service Rates	Fees
Response to False Alarms, over 3 in one calendar year	\$500.00
Illegal Burning	\$420.00 per hour, and per apparatus (minimum one hour)
Inspections – Commercial/ Institutional	\$150.00
Inspections- Other (Residential)	\$75.00
Burning Permit	Nil

## Animal Control Rates

Service Rates	Fees
Impoundment Fee	Per associated by-law, as amended (11-18)
Daily Boarding Fee	Per associated by-law, as amended (11-18)
Humane Services/Adoption Fee	Per associated by-law, as amended (11-18)
Euthanized Services Fee	Per associated by-law, as amended (11-18)
Disposal of Non-Impounded Animal Fee	Per associated by-law, as amended (11-18)
Register Spayed or Neutered Dog under Sec. 5.1.d.1	Per associated by-law, as amended (11-18)
Register non spayed or non-neutered Dog under Sec. 5.1.d.2	Per associated by-law, as amended (11-18)
Kennel Fee Dog before January 31st under Sec. 5.1 (d)	Per associated by-law, as amended (11-18)
Register Dog under Sec. 5.2	Per associated by-law, as amended (11-18)

## Administrative Rates

Service Rates	Fees
Tax Certificate	\$40.00 per parcel
Tax Statement (for residents)	\$10.00 per parcel
Duplicate Receipts	\$5.00 per parcel
Copy of Tax or Utility History	\$10.00 per parcel
Zoning Compliance	Per Planning Fees By-law
NSF Service Charge	\$30.00
Lottery License	3% of value
Paper Copy of Official Plan	\$100.00
Paper Copy of Zoning By-law	\$125.00
Photocopy	\$0.25 per copy
Fax	\$1.00 each
Commission Affidavits	Nil
Tax Arrears Process	Cost determined based on staff, advertising and legal expenses, not to exceed full cost recovery
Freedom of Information Request	\$5.00 each
Other Costs associated with a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)	In accordance with fees set Municipal Freedom of Information and Protection of Privacy Act R.R.O. 1990, REGULATION 823

## Public Works Charges

Driveway Entrances	Fees
Civic Address Sign (New)	Nil
Replacement Sign Only	\$20.00
Replacement Sign, Post and Hardware	\$40.00
Installed	\$60.00
New Driveway Entrances (Residential or Commercial)	Per associated by-law, as amended (15-17)

Private Plowing	Fees
Driveways	\$350, plus HST
Private Roads	\$350, plus HST per serviced dwelling (includes seasonal)

Equipment Rates	Fees
Operator Rate*	\$40.00 per hour, plus HST
Operator Overtime Rate*	\$60.00 per hour, plus HST
Equipment Rate	
Grader (Grading or Snowplowing)*	\$140.00 per hour, plus HST
Plow Truck (Kenworth)*	\$82.00 per hour, plus HST
Plow Truck (Ford 450)*	\$35.00 per hour, plus HST
Salt/Sand (at discretion of Public Works)*	Cost Recovery
Minimum Call-out One Hour	

## Planning Fees Charges

Service Rates	Fees
Official Plan Amendment	Per associated by-law, as amended (12-26)
Zoning By-law Amendment	Per associated by-law, as amended (12-26)
Minor Variance	Per associated by-law, as amended (12-26)
Plan of Subdivision	Per associated by-law, as amended (12-26)
Consent	Per associated by-law, as amended (12-26)
Site Plan Control Agreement	Per associated by-law, as amended (12-26)

## Community Hall

Service Rates	Fees
Complete Hall	Per associated by-law, as amended (08-13)
Funeral, Meetings, Etc.	Per associated by-law, as amended (08-13)
Any Service Clubs, Charitable Functions	Per associated by-law, as amended (08-13)
Half Day	Per associated by-law, as amended (08-13)
Damage Deposit	Per associated by-law, as amended (08-13)

## Bass Lake

Cabin/ Lodge Rental	Fees (Plus HST)		
	Daily	Weekly	Monthly
Cabin	N/A	300.88	884.96
Lodge	N/A	575.22	N/A

Trailer/Tent Camping	Fees (Plus HST)		
	Daily	Weekly	Season
Un-serviced	39.82	238.94	796.46
15 AMP	53.10	318.58	1,327.43
20 & 30 AMP	66.37	398.23	1,504.42
50 AMP	N/A	398.23	1,769.91
Tent only (un-serviced)	26.55	159.29	N/A

<b>Post Closure Access (when park is closed to the public; i.e. off season)</b>	\$50.00
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Swim and Recreation Program	Rates	
	Resident	Non-Resident
Pre-School & Swimmer 1 to 4	45.00	70.00
- Family Rate (3 or more children)	112.50	137.50
Swimmer 5 to 6/ Rookie/Ranger/ Star	70.00	95.00
- Family Rate (3 or more children)	150.00	175.00
Bronze Medallion	100.00	125.00
Bronze Cross	100.00	125.00
Canadian Life Saving Manual	45.00	45.00
Recreation Participation	50.00	75.00

## Building Permit Fees

Per Applicable By-law, as amended (15-07)